

## **FINISHED GOODS WAREHOUSE CLERK FIRST IMPRESSION LABELS – DURBAN**

### **CORE PURPOSE OF THE JOB:**

Ensuring all sales order are fulfilled timeously and accurate stock levels.

### **KEY PERFORMANCE AREAS:**

- Ensure shelves are packed by customer code and stock is scanned accurately
- Ensure warehouse packers follow SOP's
- Plan and execute monthly stock counts
- Investigate and close out NCR's for the department
- Ensure the warehouse variance is under 1%
- Strict adherence to health and safety policies and procedures

### **QUALIFICATIONS / EXPERIENCE:**

- Minimum matric + relevant qualification will be advantageous with at least 3 years experience in Despatch / Logistics
- Strong computer and numeracy skills

### **BEHAVIOURS & ATTRIBUTES:**

- Ability to work under pressure and tight deadlines
- Professional people management and leadership skills
- Customer focused
- Problem-solving skills

The advert has minimum requirements listed.

Management reserves the right to use additional / relevant information as criteria [careers@hirtandcartergroup.co.za](mailto:careers@hirtandcartergroup.co.za)

**Closing date for applications is Friday 13<sup>th</sup> March 2020.**

