

PACKING SHIFT SUPERVISOR HIRT & CARTER – CAPE TOWN

CORE PURPOSE OF THE JOB:

Responsible for the setup, operations and management of the Packaging department and ensure a controlled environment.

KEY PERFORMANCE AREAS:

- Planning and distribution of all client jobs for litho / digital including campaigns
- Ensure that all out work received are accurate according to counts and work ticket before packing and distributing
- Ensure that production and efficiencies are according to company standards
- Managing all exception reports via the scanning system
- Pre-shift inspection ensuring that all scales are collaborated and labelling serviced regular ensuring accurate counts per jobs
- Quality assurance
- Cost management by monitoring of overtime and stock

QUALIFICATIONS / EXPERIENCE:

- Minimum matric + relevant qualification will be advantageous with at least 3 years' experience in a similar role
- Hyster driver's licence will be beneficial
- Experience in Warehouse Management
- Computer literate

BEHAVIOURS & ATTRIBUTES:

- High level of verbal and written communication skills
- Professional people management and leadership skills
- Ability to handle pressure and high demands
- High level negotiation skill
- Good track record of delivering results

The advert has minimum requirements listed.
Management reserves the right to use additional / relevant information as criteria careers@hirtandcartergroup.co.za
Closing date for applications is Monday 24th February 2020.

