

VACANCY

ASSISTANT CREDIT MANAGER HIRT & CARTER - DURBAN

CORE PURPOSE OF THE JOB:

The Assistant Credit Manager is responsible for ensuring that there is a consistent approach to collections across all companies as per the Group Credit Policy and will manage the credit team, ensuring the teams operational goals are met by maximising cash flow, minimising risk, ensuring that credit procedures and processes are 100 % in accordance with the group credit policy.

KEY PERFORMANCE AREAS:

- Responsible for ensuring that collections of monies are received within terms and allocated accurately
- Plan and organise the activities of the Accounts receivables specialists ensuring that weekly and monthly cashflow projections are met
- Assist in resolving team's customer and internal queries within agreed deadlines
- Managing the risk by ensuring that the team adheres to credit terms / limits
- All customers handed over to attorneys for collection must be closely managed and reported on monthly
- Monthly reporting to the business and to TISO Blackstar are done within deadlines
- Maintain good communications with customers, resolving queries timeously and efficiently
- Ensure quality standards are met about the performance of work within the AR Team

QUALIFICATIONS / EXPERIENCE:

- Matric + Relevant diploma or accredited Bookkeeping certificate
- Minimum Credit Management 4 qualification
- 2 to 3 years' experience in managing a team
- Experience with compiling and reporting on cash flow projections and month end reporting on consolidations

BEHAVIOURS & ATTRIBUTES:

- "Can do" attitude
- Ability to work under pressure
- Excellent attention to detail
- Problem solving and ability to make decisions
- Must be committed to and respect deadlines
- Must be self-disciplined, be able to multitask and work independently & within a team

The advert has minimum requirements listed.

Management reserves the right to use additional / relevant information as criteria careers@hirtandcartergroup.co.za

Closing date for applications is Friday 25th May 2018



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TRIBON PACKAGING